

WEYBRIDGE ROWING CLUB

SAFETY ADVISER

Summary: To ensure that the requirements of British Rowing in this respect are administered.

As a British Rowing affiliated Club, WRC must have a Club Safety Adviser.

Accountable and Responsible for:-

In accordance with the Club Rule 28, all Club Members shall observe British Rowing's 'RowSafe – A Guide to Good Practice in Rowing'

The Club Safety Adviser shall “ ...understand and interpret the Guidance Notes and requirements of the Guide, and ensure at all times its prominent display, observation and implementation.”

In particular:

- Monitor the adherence by club members to the Club Safety Plan and in particular to the navigation rules.
- Administer the Club Safety Log and process any incident reports.
- Attend monthly Committee Meetings and report any Incidents and Safety items to the Committee.
- Liaise with Safety Advisers from other clubs on WRC stretch of river (Walton, St George's, Weybridge Ladies, Elmbridge Canoe Club).
- The Safety Adviser shall conduct a Safety Audit annually as required by British Rowing, submit to the Committee and ensure that any recommendations are acted upon in a timely manner by the action parties.
- A copy of the Safety Audit shall be submitted to British Rowing and the Secretary notified as part of the annual club returns (December).
- Work with Weyfarers RC on Safety Policy.
- Ensure that a sufficient stock of Club Booklets are held to that these are distributed to all new members.
- Assist the Captain, Vice Captain and Club Coaches in maintaining a record and the timely completion of Certificates of Competency, Watermanship.
- Review and advise the Committee on any recommendations to update the Club's Safety Plan, navigation rules and risk assessment.

The Safety Adviser shall report to the Club ...”whose responsibility it is to enforce the Code and the Safety Adviser's recommendations rigorously...”.

The Safety Adviser is not an Officer of the Club but by nature of its responsibilities shall be a named committee position and must be one of the committee members to be elected as detailed in Rule 9.