

WEYBRIDGE ROWING CLUB

Treasurer

Summary: Overall responsibility for the financial management & control of WRC.

Accountable and Responsible for:-

- Maintain WRC Accounts and present for auditing each year.
- Attend AGM and present Audited accounts to the AGM.
- Through consultation with the Committee Chairman and Club Captain prepare an annual budget for presentation to the committee.
- Recommend the level of membership subscription and in the event that the outgoing committee propose an increase to the annual subscriptions, the Treasurer shall present a top level budget for the coming year in order to provide the members with the reasons behind the proposed increase.
- Execute financial control across each of the Club bank accounts, maintaining appropriate signatories.
- Arrange payments of Club bills (eg. Club Insurance, BR affiliation fee, NT Lease, EA Licences in liaison with Secretary, Boat Repairs in liaison with the Captain, Utilities in liaison with Facilities Manager)
- Measure and analyse the financial performance of the club against the agreed budgets and report on it at committee meetings.
- Resolve any financial problems
 - Hold up-to-date and master copies of Club Accounts.

The Treasurer is a Principal Officer of the Club (Rule 8).